



**Terra Linda PTC General Meeting**

***May 22, 2024***

**Minutes**

<b>President</b>	Amanda Morris
<b>Vice Presidents of Fundraising</b>	Allison DeHaan & Becky Seppala
<b>Treasurer</b>	Michael Achterman
<b>Secretary</b>	Essie Neeway
<b>Communications Coordinator</b>	Brittney Dinsdale
<b>Volunteer Coordinators</b>	Becky Chmela & Lauren Williamson

Meeting called to order: 6:34pm

**Amanda:**

-Introductions (via the chat)

-Review of meeting minutes: motion to approve (Michael), second (Becky C.)-->passed

-Quick Announcements:

Next PTC Meeting→Next Wednesday final board meeting of the year. Final full PTC meeting is June 5th.

Changes to Better Impact: Notified a few weeks ago from the district that Better Impact is going away. There will be something new in its place and everyone will need to re-register with the district. Stay tuned for how to do this!

-Vote for 2024-2025+ board members via anonymous vote: Google form, you will be asked to enter your email address, they will cross reference emails in the chat with emails submitted in the vote, they will meet to tally after the meeting and then let candidates know and then the greater PTC know.

**Michael/Amanda:**

-Surplus Proposals & Vote

Jenn C.: Is there any problem with things not being purchased before the end of this fiscal year? MA: No, it should be fine but he will double check.

Melinda: Can we add a line item for volunteer appreciation funds? MA: We can add that in if the board discusses and approves with a suggested amount. Email the board with that request and we can vote on it at the board meeting.

Motion to approve \$20, 218 surplus budget (Essie), 2nd (Becky C.)--> Approved!

**Michael:**

-2024-2025 Budget Proposal

There have been some minor changes since the initial proposal. Our budget will increase next year d/t some successful fundraising this year. It also means increased spending in a few categories (career fair, teacher classroom funds). Budget: \$59, 780, Income: \$65,700, Surplus: \$5,920

We are adding leads to each budget line item as people sign up to volunteer for commitments. We will also keep teachers up to date on where they stand throughout the year. He will send periodic updates to teachers.

-Jenn C: Should we make Harvest fest its own line item so that the parties get the full budget? → Let's wait for now and maybe do this next year.

Meeting adjourned: 7:54 pm

Respectfully Submitted,  
Essie Neeway, PTC Secretary 2023-2024



## Addendum to Terra Linda PTC Meeting Minutes

*May 22, 2024*

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- A quorum of the Board stayed on the PTC meeting to review the election results after the general PTC meeting had adjourned. The quorum consisted of the President (Amanda), Co-VPs of Fundraising (Allison and Becky), and Treasurer (Michael).
- The results of the election were reviewed from the google form that members had submitted during the PTC meeting. Results visible to reviewing board members consisted of a list of email addresses of each member who voted, and a separate list of final vote counts to ensure anonymity of each voter. Each member who voted submitted an email address during the meeting, and all were cross referenced to ensure each vote was placed only by members in attendance of the zoom meeting.
- There were 54 members who voted for president, and the majority voted for Jenn Collett. There were 50 members who voted for secretary, and the majority voted for Amy Humble. There were 49 members who voted for Co-Volunteer coordinator, and the majority voted for Melinda Khandoker.
- All candidates were called by Amanda Morris, and all positions were verbally accepted by the candidates.

Meeting adjourned: 8:44 pm

Respectfully Submitted,  
Becky Seppala, TL PTC Co-VP of Fundraising 2023-2025

