



Terra Linda PTC Meeting

April 17, 2024

Minutes

President	Amanda Morris
Vice Presidents of Fundraising	Allison DeHaan & Becky Seppala
Treasurer	Michael Achterman
Secretary	Essie Neeway
Communications Coordinator	Brittney Dinsdale
Volunteer Coordinators	Becky Chmela & Lauren Williamson

Meeting called to order: 6:33pm

Amanda:

- Introductions (via the chat)
- Review of meeting minutes: motion to approve (Essie), second (Becky S.)-->passed

Nicole Markwell: Guest speaker, founder of the Lily Markwell Drowning Prevention Program→ lilyslight.org

- Open water safety: do your children know how to swim, do they know how to float on their backs, do they mostly only have experience in a pool?
- Drowning is preventable. There are about 11 drowning deaths per day and 3 of those are under the age of 18.
- Open water is the biggest source of where children and teens down (43%)
- There's a big difference between a pool and open water: just because you can swim in a pool, doesn't mean that translates to open water.
- Rip currents are very dangerous: they typically pull you out, not under but people panic and that pulls them under and causes faster drowning. They are very unpredictable and change all the time.
- There are some permanent rip currents: on either side of haystack rock. Any structures in the water will have rib currents around them.
- Sneaker waves: don't turn your back on the ocean!
- Signs of drowning: facing the shore, head tilted back, mouth at water level, body vertical, climbing ladder motion
- Preventing drowning: never swim alone, children should always have an undistracted adult when in arms reach (designate this person to be a water watcher), learn to back float, wear a life vest (U.S. Coast Guard approved in the correct size), swim near a lifeguard, block access to pools of any kind (barriers), learn CPR
- You're drowning, what do you do?: Flip (onto your back), float (keep head above water, calm yourself, conserve your energy), and follow (the current)!
- If you see a person drowning, what do you do?: Call 911, Reach, Throw, Don't go!
- She is available to teach kids (normally 2nd and 5th), demonstrates life jacket use, etc

Nicole Markwell
Lilyslight.org
Lilypearldrowningprevention@gmail.com

Becky C.: We need STEAM night volunteers to run science and art themed booths, set up and take down.

Michael→ Preliminary Budget Review:

- Categories are primarily staying the same, with a few exceptions

- We are NOT discussing surplus at this time, we will discuss that at the next meeting
- He has added a “leads” column so that when people sign up to be responsible for specific line items: we will send out emails at the beginning of the year with responsibilities and budget
- There are notes on line items to provide clarity
- Fundraising and income categories stay the same. Tiger Trot is the biggest fundraiser. Gross income was about \$50k (budgeted at \$35k) so we upped the budget next year to \$45k.
- Education category: classroom enrichment and teacher funds→we increased from \$13k to \$15k to correct the under budgeting for the SRC classroom, increased principals budget, added a front office budget, increased the PE line item which will also cover additional recess equipment. Class field trips are also figured into these enrichment funds.
- Communications: We have a website that Nick runs, we are also adding funds for bulletin boards, etc.
- Social and community building: Career day is now a \$400 line item, increased 5th party and 4th grade fundraiser from \$2k to \$5k thanks to everyone who helped raise funds from this last Bingo night.
- Operating expenses: Quickbooks for bookkeeping and check writing, we had a lot of back and forth about this, it will now be a modest increase from about \$200 to \$360/year. He will work with an accountant to do some things on his own at no cost.
- 2024-2025 school year: Budget: \$65, 700 income, \$59, 320 in expenses, est. surplus \$6,380, about \$10k increases in expenses from last year. He will also have a surplus tracking tab so that we know where numbers are at throughout the year.
- A draft will be posted on the website so that everyone can review it before the next meeting, it will be a truncated public version. Brittney will also put it in the newsletter the week before the next PTC meeting. We will also add the boards recommendations for the surplus funds.
- Request from teachers (via Ms. Piper): some kind of a live document where teachers can see line items of what they have spent and what they still have left? Michael: Yes, he is currently working on this. It will also be shared with Maria if teachers want to ask her.

Next meeting:

- Further questions about the budget
- Voting on new board: must be present at the meeting
- Voting on how to spend the surplus
- May 22nd!

Meeting adjourned: 7:27 pm

Respectfully Submitted,
Essie Neeway, PTC Secretary 2023-2025