



**Terra Linda PTC Meeting**

**February 28, 2024**

**Minutes**

<b>President</b>	Amanda Morris
<b>Vice Presidents of Fundraising</b>	Allison DeHaan & Becky Seppala
<b>Treasurer</b>	Michael Achterman
<b>Secretary</b>	Essie Neeway
<b>Communications Coordinator</b>	Brittney Dinsdale
<b>Volunteer Coordinators</b>	Becky Chmela & Lauren Williamson

Meeting called to order: 6:32pm

**Amanda:**

- Introductions (via the chat)
- Review of meeting minutes: motion to approve (Essie), second (Emily S.)-->passed
- Open board positions: President, Secretary, Volunteer coordinator (1 of 2)-->1 year but can stay for 2. If you know anyone interested, please have them email Amanda.

**Casey Albelo (music teacher):**

-Funding for choir shirts: Last year we had 24 students and this year there are 48 (4th and 5th graders) and they have done shirts in the past. They ask kids to pay \$10 so she is requesting the additional (\$3/student) to cover the rest. They will last 2 years. This will also help cover for families who cannot afford the shirts. She thinks it would be between \$200-250. Luci Duncan created the design and it's awesome! Emily S. motion to approve, Michael 2nd→ approved.

**Michael:**

-Treasurer report: Any final invoices, please sent directly to him. \$3,000 from book fair. He is up to date as of now on parent and teacher invoices. Still getting employer matches from Tiger Trot! Our accounts are in good shape. As for the budget our expenses to date are a little over \$26k and we budgeted \$49k for the year so it looks like we may end with a surplus this year.

**Wendy:**

- Are you aware of a line item for summer boost? Micheal: Not currently. Wendy: There is a district wide program that BEF funds but the district wants schools to do their due diligence to help with this and she will submit a formal request at the next meeting. She thinks it is between \$500-\$1k.
- She checked with the STEAM teacher and ozobots are out, she will not be requesting them.

**Essie:**

- Culture committee: Essie is asking to add a committee to the PTC to bring more culture to TL and include more families. Met with Wendy and we discussed a culture night for next year, asking the leadership to ask students what they would like to see, maybe some more displays in our hallways. The committee will come up with ideas and then present them to Wendy for approval. Next board meeting add a committee and find a calendar spot for culture night.
- Map replacement: where did we end on this? Becky C. was looking into it? How much will it cost? Current line item it will fit under? Could maybe be one of the things that we vote for at the end of the year for our surplus. Passport club want to be involved?
- Parent recruitment: How can we get more parents involved in the PTC? In the school? As volunteers?
- Event reservations: Need to include exactly what rooms you would like reserved in addition to the date and time.

**Lauren W:**

-Bingo night volunteers: Everything has been filled except for 1 volunteer for food assistance from 6-8. If you know of anyone please have them sign up. Becky S: We only need 1 person and all they are doing is taking money so they aren't serving food so they think they have enough people. Casey A: She will stay as the 2nd staff member for the event! It's all carnival food and they will donate back 25% of what is made back to the school.

**Becky S:** Can our spring event be a school wide talent show? The open Mic night is part of the spring fling. What does open mic mean? Wendy: Kids have 90 seconds to do whatever they want to do. Very informal but someone would have to keep it running. It was going to be just the 5th grade but if the committee wants to expand it, they can. Can we do away with the dance and just do a school wide talent show? Becky S might take this on? Wendy: make sure you know what all is involved and be aware of what a huge thing this is. Book Fair BOGO will be that night as well. Becky will gladly run a talent show next year but might be too late to pull off this whole big thing this year.

What happens if no one steps up to chair the spring fling? It will just be a book fair and no event.

Dawn: There are the least amount of active volunteers in the 5th grade and she doesn't know that anyone will be excited to sign up to do this. The bulk of the volunteers are already doing the 5th grade party. Melinda will happily chair the event if she has a lot of help. Maybe we could do a sock-hop? They did this a few years ago. Becky S will take on the open mic part. \$850 will be the budget.

Meeting adjourned: 7:34pm

Respectfully Submitted,  
Essie Neeway, PTC Secretary 2023-2025